

OVERTON EAGLES

Overton Public School 24-0004
P.O. Box 310 401 7th Street
Overton, NE 68863-0310



Mark A. Aten, *Superintendent*
Brian Fleischman, *Principal*
Jody Skallberg, *Counselor*
Brian Fleischman, *Activities Director*

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NOTICE OF MEETING
BOARD OF EDUCATION
OF OVERTON, NEBRASKA

NOTICE IS HEREBY GIVEN, that a meeting of the Board of Education at School District 24-0004, of Overton, Nebraska will be held at 7:30 p.m. on Monday, May 13, 2024 at the Overton Public School LMC, which meeting is open to the public. An agenda for such meeting kept continuously current, is available for public inspection at the office of the Superintendent, in the Overton Public School Building, 401 7th Street, Overton, Nebraska.

Jared Walahoski
Secretary of the Board

Heather Brennan Clayton Jeffries Board of Education Gordon Lassen Joel Meier Keith Rudeen Jared Walahoski

Overton Public School District 24-0004
Overton Board of Education
Board Meeting: May 13, 2024
401 7th Street, Overton, NE 68863
School LMC

Mission Statement: *The mission of Overton Public School is to provide opportunities for everyone to be Engaged, Enlightened, and Empowered.*

Board of Education Agenda:

- 7:30 **A. Call meeting to order**
- 7:35 **B. Compliance Statement**
- 7:40 **C. With consent of the Board, receive reports from school personnel, patrons, or community groups**
- 7:45 **D. Read and consider communications**
- 7:50 **E. Approve the agenda**
- 7:55 **F. Approve minutes**
- 8:00 **G. Act on bills for payment**
- H. Matters pending before the board**
- 8:05 1. Consider approving C&S Truck & Salvage, and Shively Repair to complete Rule 92 Mechanics Inspections.
- 8:10 2. Consider approving ESU 10 Network Services Agreement, Off-Site Back up Storage Service Agreement for the 2024-2025 school year
- 8:15 3. Consider approving the teaching contract for Madalyn Brugh for the 2024-2025 school year
- I. Board Reports and Discussion**
- 8:20 1. **Board Reports:**
 a. Meetings Attended
 b. Upcoming Meetings
 c. Committee Reports
2. **Board Discussion:**
- J. Administrative Reports:**
- 8:30 1. Principal's Report
- 8:50 2. Superintendent's Report.

Next regularly scheduled meeting June 10, 2024

COMMENTS:

- E.
 - 1. Rule 92 requires the district to appoint mechanics to complete Pupil Transportation vehicle inspections.
 - 2. Superintendent recommend the board continue with the agreement with ESU 10 for network services, data storage and repairs.
 - 3. Administration recommends the board approve the teaching contract for Madalyn Brugh

DISCUSSION:

- F.
 - 1. **Board Reports and Discussion:**
 - a. Meetings Attended: None
 - b. Upcoming Meetings:
 - c. Transportation:
 - d. Facilities and Grounds:
 - 2. Discussion Topics:
 - a. Projects
 - b. June Board Meeting - scheduled date is June 10, 2024
 - c.

G. Administrative Reports:

Principal's Report

- 1. Calendar
- 2. Enrollment Update
- 3. Facilities Use Report

Superintendent's Report

- 1. Option Enrollment-
 - Out – a.
 - In - b.
 - Change of status: a.
 - b.
- 2. Projects Update
- 3. Financial and Budget Review
- 4. Prek and K-12 Student Hours Report
- 5. Staffing Update
- 6. Summer School Update
- 7. Legislative Update
- 8. Other

Overton Public Schools
Overton Board of Education

Minutes of the Regular Board of Education Meeting
Overton Public School District 24-0004

Board President or Presiding Officer: Meeting to Order and Roll Call.

The May 13, 2024 regular monthly meeting of the Overton Public School Board of Education is called to order at 7:30 p.m. in the school LMC and is now in session. Roll call.

	Present	Absent
Brennan	_____	_____
Jeffries	_____	_____
Lassen	_____	_____
Meier	_____	_____
Rudeen	_____	_____
Walahoski	_____	_____

Excuse the absence of board member _____

	Yes	No
Brennan	_____	_____
Jeffries	_____	_____
Lassen	_____	_____
Meier	_____	_____
Rudeen	_____	_____
Walahoski	_____	_____

Vote _____

Compliance Statement: To be in compliance with LB 898, the Nebraska Open Meetings Law, I would like to inform the public that a copy of the Open Meetings Law is posted near the LMC check-out counter. This meeting has been published in the May 9, 2024 edition of the The Beacon Observer, and also posted on the south doors of the school, Post Office, school's web site and the Security First Bank. There is packet provided for the public.

Comment Section: At this time, visitors may address the board. If it is regarding an agenda item, please state your name and refer to the agenda item. This is the only time you will be able to comment on the item. If it is regarding a topic not on the agenda, and not a personnel item, we will hear your comments but will not add the item to the action list, we may add it to the discussion list next month. If it is a personnel issue, you must follow steps outlined in Board Policy regarding personnel concerns. The total time allotted for the public comment will not exceed thirty minutes and each member of the public will be allotted not more than five minutes to address the Board. If a group wishes to speak, please designate one spokesperson for the group.

Guests Present: See Attached Document A.

The following presented reports to the Board:

1. _____ - Topic - _____
2. _____ - Topic - _____

3. _____ - Topic - _____

The following communications were read or presented to the Board:

1. _____ - Topic - _____

2. _____ - Topic - _____

3. _____ - Topic - _____

A Motion made by _____ and seconded by _____

to approve the agenda of the May 13, 2024 meeting.

Discussion:

Votes:	YES	NO	ABSENT
Brennan	_____	_____	
Jeffries	_____	_____	
Lassen	_____	_____	
Meier	_____	_____	
Rudeen	_____	_____	
Walahoski	_____	_____	

Vote _____

A Motion made by _____ and seconded by _____

to approve the minutes of the April 8, 2024 regular board meeting as presented.

Discussion:

Votes:	YES	NO	ABSENT
Brennan	_____	_____	
Jeffries	_____	_____	
Lassen	_____	_____	
Meier	_____	_____	
Rudeen	_____	_____	
Walahoski	_____	_____	

Vote _____

A motion by _____ and seconded by _____

to approve the May bill roster in the amount of \$84,563.02 and payroll salary and benefits in the amount of \$307,705.91.

Discussion:

Votes:

YES

NO

ABSENT

Brennan

Jeffries

Lassen

Meier

Rudeen

Walahoski

Vote _____

MINUTES OF THE OVERTON PUBLIC SCHOOL BOARD OF EDUCATION
REGULAR MEETING
April 8, 2024
7:30 p.m.

Board President called the meeting to order. Members Present:

Brennan
Jeffries
Lassen
Meier
Rudeen
Walahoski

Notification: The April 8, 2024 meeting of the Overton Public School Board of Education was posted at the Overton Public School, on the Overton Public School website, Beacon Observer, Overton Post Office, and the Security First Bank.

Open Meetings Information: To be in compliance with LB 898, The Nebraska Open Meetings Act, Board President informed the public that a copy of the Open Meetings Law is posted near the LMC check-out counter.

Administration Present: Mark Aten, Superintendent

Guests Present: Alisha Lassen

Public Comments: No Public Comments.

Reports: No Reports.

Communications: No Communications.

Other: None.

Action Items:

1. **Agenda:** Moved by Walahoski, seconded by Jeffries to approve the agenda of the April 8, 2024 regular monthly board meeting as presented. Discussion: Discussion was limited as there were no changes made to the agenda. Motion carried 6-0. Voting Yes (6): Brennan, Jeffries, Lassen, Meier, Rudeen, and Walahoski. Voting No: (0). Absent (0).
2. **Minutes:** Moved by Lassen, seconded by Rudeen to approve the minutes of the March 11, 2024 regular board meeting minutes as presented. Discussion: Discussion was limited as there were no corrections made to the minutes. Motion carried 6-0. Voting Yes (6): Brennan, Jeffries, Lassen, Meier, Rudeen, and Walahoski. Voting No: (0). Absent (0).
3. **Claims:** Moved by Brennan, seconded by Lassen to pay the April General Fund bill roster in the amount \$41,132.62 and the payroll salary and benefits in the amount of \$297,659.82. Discussion: Superintendent provided additional information on several of the bills. Motion carried 6-0. Voting Yes (6): Brennan, Jeffries, Lassen, Meier, Rudeen, and Walahoski. Voting No: (0). Absent (0).
4. Moved by Brennan, seconded by Jeffries to approve the 2024-2025 class schedule. Discussion: Mr. Fleischman provided additional information on the changes. Motion carried

- 6-0. Voting Yes (6): Brennan, Jeffries, Lassen, Meier, Rudeen, and Walahoski. Voting No: (0). Absent (0).
5. Moved by Walahoski, seconded by Jeffries to approve the resignation of Madeline Paitz effective the end of the 2023-2024 school year. Discussion: Limited discussion as Miss Paitz has met the board policy resignation date. Motion carried 6-0. Voting Yes (6): Brennan, Jeffries, Lassen, Meier, Rudeen, and Walahoski. Voting No: (0). Absent (0).
 6. Moved by Meier, seconded by Lassen to approve the resignation of Janessa Bergman effective the end of the 2023-2024 school year. Discussion: Limited discussion as Miss Bergman has met the board policy resignation date. Motion carried 6-0. Voting Yes (6): Brennan, Jeffries, Lassen, Meier, Rudeen, and Walahoski. Voting No: (0). Absent (0).
 7. Moved by Jeffries, seconded by Walahoski to approve the teaching contract with Mary Fruhling beginning in the 2024-2025 school year. Discussion: Administration recommended the board approve the contract. Motion carried 6-0. Voting Yes (6): Brennan, Jeffries, Lassen, Meier, Rudeen, and Walahoski. Voting No: (0). Absent (0).
 8. Moved by Meier, seconded by Brennan to approve grades six through eight ELA curriculum purchase. Discussion: Board curriculum team recommended the ELA purchase. Motion carried 6-0. Voting Yes (6): Brennan, Jeffries, Lassen, Meier, Rudeen, and Walahoski. Voting No: (0). Absent (0).
 9. Moved by Walahoski, seconded by Brennan to adjourn the meeting at p9:04 p.m. Discussion: Limited discussion as the board agreed it was time to adjourn. Motion carried 6-0. Voting Yes (6): Brennan, Jeffries, Lassen, Meier, Rudeen, and Walahoski. Voting No: (0). Absent (0).

Board Reports and Discussion Topics:

1. **Board Reports:**
 - a. Interlocal: None
 - b. Transportation: None
 - c. Curriculum: Meeting on April 8, 2024
2. **Discussion Topics:**
 - a. May meeting is scheduled for Monday, May 13, 2024 beginning at 7:30 p.m. in the LMC.
 - b. Graduation Stage Plans
 - c. Curriculum Committee Meeting on April 8, 2024
 - d. Americanism Committee Meeting on April 8, 2024
 - e. Industrial Technology program

Administrative Reports:

Principal's Report:

- a. 2024-2025 Class Schedule
- b. Math Sequence
- c. Upcoming School Calendar Events

Superintendent's Report:

1. Enrollment Option Report
2. Option Enrollment -
 - a.

In: a.
b.
c.

Change of Status: a. None

3. Financial Information & Update
4. Budget Review
5. Project Updates
6. Staffing Update
7. Legislative Update Property Tax Authority Model
8. Copier and Printer Plan

	Overton Public School District	
	Bill Roster	
	Month:	May
	Status:	Official
5/13/2024	Total:	\$ 84,563.02
Vendor	Total Amount	New Code Description
Advanced Water Company, Inc	\$ 1,470.00	Building Repairs and Maintenance
Airgas	\$ 1,030.26	Reg. Instruct. Ind. Tech. Supplies
Amazon	\$ 54.66	Reg. Instruct. - K-4 Supplies
Amazon	\$ 82.40	Reg. Instruct. Summer School Expenses
Amazon Business	\$ 585.96	Reg. Instruct - Grade 2 Supplies
Amazon Business	\$ 2,765.60	Reg. Instruct. - Prek Supplies
Amazon Business	\$ 130.39	Reg. Instruct. - LA Supplies
Amazon Business	\$ 459.37	Reg. Instruct. - Science Supplies
Amazon Business	\$ 389.37	Reg. Instruct. - FCS Supplies
Amazon Business	\$ 154.96	Reg. Instruct. - Instrumental Music Supplies
Amazon Business	\$ 172.73	Reg. Instruct. - Grade K Supplies
Amazon Business	\$ 215.88	Reg. Instruct. - Foreign Language Supplies
Amazon Business	\$ 128.06	Reg. Instruct. Ag. Supplies
Amazon Business	\$ 1,578.21	Reg. Instruct. - Elementary Supplies
Amazon Business	\$ 209.26	Reg Instruct.- Soc. Science Supplies
Amazon Business	\$ 48.57	Counselor Supplies - Supplies
Amazon Business	\$ 840.68	Reg. Instruct. - P.E. Supplies
Amazon Business	\$ 664.46	Reg. Instruct. - Elementary Supplies
Amazon Business	\$ 94.67	Reg. Instruct. - Elementary Science Supplies
Amazon Business	\$ 1,055.93	Reg. Instruct. - Vocal Music Supplies
Amazon Business	\$ 33.77	Reg. Instruct. - Art Equipment
Amazon Business	\$ 702.16	Reg. Instruct.- Custodial Supplies
Amazon Business	\$ 588.84	Administrative Office Supplies
Amazon Business	\$ 450.93	Reg. Instruct. - LMC Supplies
Amazon Business	\$ 219.87	Reg. Instruct. - Third Gr Supplies
Amazon Business	\$ 272.52	Reg. Instruct. - SPED Supplies
Amazon Business	\$ 342.91	Reg. Instruct. - Math Supplies
Amazon Business	\$ 129.71	Reg. Instruct. - LA Supplies
ATC Communications	\$ 159.24	Fiscal Services - Phone Service
Beacon Observer	\$ 78.98	Printing and Publishing Services
Black Hills Energy	\$ 1,535.68	Operations of Buildings - Natural Gas
Blick Art Materials	\$ 1,246.86	Reg. Instruct. - Art Supplies
Bound to Stay Bound Books	\$ 581.62	LMC Books & Periodicals
Bowie Fertilizer	\$ 378.51	Care & Upkeep of Grounds - Fertilizer
C&S Truck & Salvage	\$ 1,184.47	Vehicle Servicing and Maintenance - Bus Repairs/Inspections
CDW-G	\$ 31.87	Reg. Instruct. - Art Supplies
Cengage Learning	\$ 2,373.00	Reg. Instruct. Voc. Bus. Supplies
CenturyLink	\$ 61.04	Operation of Buildings Communications - Long Distance Phone
Conditioned Air Mechanical	\$ 1,335.68	Building Repairs and Maintenance - Maintenance Service Agreement
Dan's Sanitation	\$ 318.25	Operation of Buildings Cleaning Services - Trash Removal
DAS State ACCTG - Central Finance	\$ 267.63	Reg. Instruct. Network Services
Dawson Public Power District - Prek	\$ 150.69	Operation of Preschool - Electricity
Dawson Public Power District - School	\$ 3,372.47	Operation of Buildings Electricity
Dawson Public Power District - Trans.	\$ 205.37	Vehicle Servicing and Maintenance - Reg. Ed.- Bus Barn Energy
Demco	\$ 846.15	Regular Instruct. - LMC Supplies
Discount School Supply	\$ 10.21	Reg. Instruct - Elementary Supplies
Discount School Supply	\$ 14.31	Reg. Instruct - K-4 Elementary Supplies
Eakes Office Solutions	\$ 1,442.92	Reg. Instruction - Copier Supplies
Ecolab	\$ 103.35	Operation of Buildings Pest Control
Engineered Controls	\$ 1,038.00	Building Repairs and Maintenance - Control Repairs
ESU 10	\$ 60.00	Technology Professional Development Training
ESU 10	\$ 500.00	SPED Mental Health Services
ESU 10	\$ 500.00	SPED Mental Health Services
ESU 10 - SPED Services	\$ 11.75	SPED Speech Path. & Audiology Ages Birth-2
ESU 10 - SPED Services	\$ 8,285.33	SPED Speech Path. & Audiology - Elementary
ESU 10 - SPED Services	\$ 757.43	SPED Speech Path. & Audiology - Age 3-4
ESU 10 - SPED Services	\$ 483.26	SPED P.T. Services - Elementary
ESU 10 - SPED Services	\$ 185.78	SPED Supervision - Birth - 2
ESU 10 - SPED Services	\$ 185.78	SPED Supervision - Ages 3-4

ESU 10 - SPED Services	\$	483.26	SPED P.T. Services - Secondary
ESU 10 - SPED Services	\$	787.19	SPED O.T. Services - Elementary
ESU 10 - SPED Services	\$	787.19	SPED O.T. Services - Secondary
ESU 10 - SPED Services	\$	803.34	SPED Supervision - Elementary
ESU 10 - SPED Services	\$	196.80	SPED O.T. Services - Ages 3-4
ESU 10 - SPED Services	\$	196.80	SPED O.T. Services - Birth - 2
ESU 10 - SPED Services	\$	120.81	SPED P.T. Services - Ages 3-4
ESU 10 - SPED Services	\$	120.81	SPED P.T. Services - Birth - 2
ESU 10 - SPED Services	\$	803.34	SPED Supervision - Secondary
ESU 10 - SPED Services	\$	125.89	SPED Supervision - Vocational Secondary
ESU 10 - SPED Services	\$	1,443.41	SPED Psychological Services - Secondary
ESU 10 - SPED Services	\$	1,443.41	SPED Psychological Services - Elementary
ESU 10 - SPED Services	\$	360.85	SPED Psychological Services - Ages 3-4
ESU 10 - SPED Services	\$	360.85	SPED Psychological Services - Birth - 2
ESU 10 - SPED Services	\$	46.97	SPED Speech Path. & Audiology - Secondary
Foster Lumber, LLC	\$	2.69	Reg. Instruction - Custodial Supplies
FRAE	\$	865.67	Building Repairs and Maintenance - HVAC Repair
Great Plains Communication	\$	101.95	Internet Connection - Family Center
Hobby Lobby	\$	39.44	Reg. Instruct. - Prek Supplies
IXL Learning	\$	4,663.50	Reg. Instruct. Math and ELA Licenses
IXL Learning	\$	187.50	Reg. Instruct. Foreign Language Web Base Software
Johnson Fitness & Wellnes	\$	680.00	Reg. Instruct. - Bike Repair
Jones Plumbing & Heating	\$	95.40	Building Repairs and Maintenance - Plumbing Supplies
Jostens	\$	144.59	Executive Administration Supplies - Graduation Supplies
Junior Library Guild	\$	2,595.42	Reg. Instruct. - LMC Books
LIPS	\$	1,662.46	Reg. Instruct. Office Supplies - Envelopes
Loup Valley Lighting, Inc	\$	312.50	Operation of Buildings Supplies - Lighting Supplies
Martin Electric Co.	\$	52.90	Reg. Instruction Building Maintenance - HVAC Capacitor
Mead Lumber Co.	\$	11.23	Transportation - Custodial Supplies
Menards	\$	89.53	Regular Instruction - Custodial Supplies
Midamerica Books	\$	644.60	LMC Books & Periodicals
Mike's Sprinkler Service	\$	6,401.62	Care & Upkeep of Grounds - Sprinkler System Repair/Grass Seeding
NewzBrain Education	\$	408.00	Reg. Instruct. Social Science Supplies
OnToCollege with John Baylor	\$	1,980.00	Reg. Instruct. Supplies - John Baylor Test Prep
Overhead Door	\$	3,095.00	Building Repairs and Maintenance Services
Platte Valley Auto Mart	\$	52.32	Transportation - Bus 2015 Head Light & Wipers for 2021
Plum Creek Market Place	\$	126.90	Reg. Instruction - Family Consumer Science Supplies
Plum Creek Market Place	\$	24.01	Reg. Instruct. Vo Ag. Supplies
Quill.com	\$	146.11	Reg. Instruct. Art Supplies
Really Good Stuff	\$	364.67	Reg. Instruct. Art Supplies
Really Good Stuff	\$	43.50	Reg. Instruct. Language Arts Supplies
School Speciality	\$	162.99	Reg. Instruct. Fourth Grade Supplies
School Speciality	\$	99.64	Reg. Instruct. K-4 Supplies
Spartan	\$	3,998.40	Building Repairs and Maintenance - HVAC Repair
T & T Lawn Care	\$	1,937.15	Care & Upkeep of Grounds - Aeration football and baseb all fields
US Foods - The Thompson Co.	\$	296.68	Reg. Instruction - Custodial Supplies
Village of Overton	\$	306.00	Operation of Buildings - Electricity
Village of Overton - Prek 3	\$	50.00	Early Childhood Utility Services
Village Uniform	\$	443.66	Operation of Building - Uniform Cleaning
Clearing Account	\$	1,818.31	Supplies

Matters Pending Before the Board:

Motion _____ Second _____

- 1. **Action Item:** Consider approving C&S Truck and Salvage and Shively Repair to complete Rule 92 Mechanics Inspection.

Motion: To approve C&S Truck and Salvage and Shively Repair to complete the Rule 92 Mechanics Inspection.

Discussion:

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Jeffries	_____	_____	_____
Lassen	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____
			Vote _____

Motion _____ Second _____

- 2. **Action Item:** Consider approving ESU 10 Network Services Agreement, Off-Site Back-up Storage Service Agreement for the 2024-2025 school year.

Motion: To approve ESU 10 Network Services Agreement, off-site back-up Storage Service Agreement.

Discussion:

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Jeffries	_____	_____	_____
Lassen	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____
			Vote _____

Motion _____ Second _____

- 3. **Action Item:** Consider approving the teaching contract with Madalyn Brugh beginning in the 2024-2025 school year.

Motion: To approve the teaching contract with Madalyn Brugh beginning in the 2024-2025 school year.

Discussion:

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Jeffries	_____	_____	_____
Lassen	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____
			Vote _____

Motion _____ Second _____

4. Action Item: Consider adjourning the meeting.

Motion: To approve adjourning the meeting at _____ : _____ p.m.

Discussion:

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Jeffries	_____	_____	_____
Lassen	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____
			Vote _____

ONE HUNDRED EIGHTH LEGISLATURE

SECOND SESSION

LEGISLATIVE RESOLUTION 459

Introduced by Ibach, 44.

WHEREAS, the 2024 Nebraska School Activities Association Girls Basketball Championships were held from February 28 through March 2 in Lincoln, Nebraska; and

WHEREAS, the Overton Public School Eagles girls basketball team competed for the Class D-2 Girls State Basketball Championship; and

WHEREAS, the Eagles prevailed over the Wynot Blue Devils by a score of 44-40 to claim the Class D-2 Girls State Basketball Championship; and

WHEREAS, the Eagles finished the season with twenty-eight wins and one loss; and

WHEREAS, such a team achievement is made possible through the support of teachers, administrators, parents, and the community; and

WHEREAS, the Legislature recognizes the academic, athletic, and artistic achievements of the youth of the state.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE ONE HUNDRED EIGHTH LEGISLATURE OF NEBRASKA, SECOND SESSION:

1. That the Legislature congratulates the Overton Public School Eagles girls basketball team on winning the 2024 Nebraska School Activities Association Class D-2 Girls State Basketball Championship.

2. That copies of this resolution be sent to the Overton Public School Eagles girls basketball team and Coach Janessa Bergman.

Joe Kelly

PRESIDENT OF THE LEGISLATURE

I, Brandon Metzler, hereby certify that the foregoing is a true and correct copy of Legislative Resolution 459, which was passed by the Legislature of Nebraska in the One Hundred Eighth Legislature, Second Session, on the 9th day of April 2024.

Brandon Metzler *[Signature]*

CLERK OF THE LEGISLATURE

			Overton Public School		
			Board Financial Report		
<u>Month</u>	<u>May</u>		Official		
<u>Year</u>	<u>2024</u>		Three Year Comparison		
<u>Account</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>\$ Change</u>	<u>% Change</u>
MMA - Reserve	\$ 3,403,941.56	\$ 3,617,407.83	\$ 4,357,353.36	\$ 739,945.53	20.46%
Depreciation Fund	\$ 483,289.95	\$ 490,185.58	\$ 515,125.66	\$ 24,940.08	5.09%
Bond Fund	\$ -	\$ -	\$ -	\$ -	0.00%
Special Building Fund	\$ 232,517.94	\$ 233,962.13	\$ 240,060.24	\$ 6,098.11	2.61%
Food Nutritional Fund	\$ 89,757.83	\$ 57,277.04	\$ 77,415.05	\$ 20,138.01	35.16%
Activities Fund	\$ <u>255,736.79</u>	\$ <u>279,992.57</u>	\$ <u>293,753.62</u>	\$ <u>13,761.05</u>	<u>4.91%</u>
Totals	\$ 4,465,244.07	\$ 4,678,825.15	\$ 5,483,707.93	\$ 804,882.78	17.20%
Total Reserve	\$ 3,887,231.51	\$ 4,107,593.41	\$ 4,872,479.02	\$ 764,885.61	18.62%

Checking Account ID:

102

Check Number	Check Date	Check Typ		Entity ID	Entity Name	Amount
		Cleared	Void			
7419	04/10/2024			GICC	GRAND ISLAND	204.13
7420	04/10/2024			MELISSAEI	MELISSA EILERS	8.82
7421	04/10/2024			FLATWA	FLATWATER FOOD & AUTOMOTIVE, LLC	130.68
7422	04/10/2024			DASSTATE	DAS STATE ACCOUNTING - CENTRAL FINANCE	267.63
7423	04/22/2024			FLATWA	FLATWATER FOOD & AUTOMOTIVE, LLC	329.36
7424	04/22/2024			VILLAGEO	VILLAGE OF OVERTON	28.00
7425	04/22/2024			MCCASHA	SHALEE MCCARTER	51.78
7426	04/22/2024			NAEA	NEBRASKA AG ED ASSOCIATION	275.00
7427	04/22/2024			NEFFA	NEBRASKA FFA STATE ASSOCIATION	275.00
7428	04/22/2024			USBANK	US BANK	247.91
Check Type Total:		Check		Void Total:	0.00	Total without Voids: 1,818.31
Checking Account Total:		102		Void Total:	0.00	Total without Voids: 1,818.31
Grand Total:				Void Total:	##	Total without Voids: 1,818.31

ACTIVITY ACCOUNT 2023-2024

<u>Date</u>	<u>Disbursements</u>	<u>Receipts</u>	<u>Profit/Loss</u>	<u>Ending Balance</u>
Aug. 2023	\$ 17,728.73	\$ 94,691.37	\$ 76,962.64	\$ 340,423.36
Sept.	\$ 19,153.71	\$ 23,356.72	\$ 4,203.01	\$ 347,485.63
Oct.	\$ 16,700.00	\$ 31,360.89	\$ 14,660.89	\$ 362,146.22
Nov.	\$ 22,867.05	\$ 21,433.73	\$ (1,433.32)	\$ 360,712.90
Dec.	\$ 20,667.78	\$ 19,948.58	\$ (719.20)	\$ 356,461.09
Jan.	\$ 21,624.05	\$ 13,529.49	\$ (8,094.56)	\$ 348,366.53
Feb.	\$ 22,667.54	\$ 23,529.30	\$ 861.76	\$ 349,228.29
March	\$ 36,716.29	\$ 8,886.51	\$ (27,829.78)	\$ 321,398.54
April	\$ 41,741.41	\$ 14,906.49	\$ (26,834.92)	\$ 293,753.62
May	\$ -	\$ -	\$ -	\$ -
June	\$ -	\$ -	\$ -	\$ -
July	\$ -	\$ -	\$ -	\$ -
Aug-23	\$ -	\$ -	\$ -	\$ -
Fiscal Year	\$ 202,137.83	\$ 156,951.71	\$ (45,186.12)	
School Year	\$ 219,866.56	\$ 251,643.08	\$ 31,776.52	

Fund: 05 ACTIVITY FUND

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance
	ATHLETICS FUND BALANCE	83,501.17	4,183.76	1,140.00	80,457.41
05 704 2109	SENIOR CLASS OF 2024	1,944.93	0.00	221.75	2,166.68
05 704 2110	JUNIOR CLASS OF 2024	6,488.40	3,370.44	390.00	3,507.96
05 704 2111	SOPHMORE CLASS OF 2024	3,714.79	0.00	0.00	3,714.79
05 704 2112	FRESHMAN GRADE CLASS OF 2024	4,684.42	0.00	0.00	4,684.42
05 704 2113	8TH GRADE CLASS OF 2024	4,285.81	0.00	0.00	4,285.81
05 704 2114	7TH GRADE CLASS 2024	6,360.40	0.00	0.00	6,360.40
05 704 3010	YEARBOOK	672.88	(50.00)	200.00	922.88
05 704 3011	BBB CLUB	2,662.77	78.00	0.00	2,584.77
05 704 3020	CHEERLEADING	546.14	6,358.69	1,400.00	(4,412.55)
05 704 3025	DANCE TEAM	2,937.32	173.52	0.00	2,763.80
05 704 3030	CONCESSIONS	(3,110.02)	274.26	0.00	(3,384.28)
05 704 3041	FB CLUB	6,559.18	320.00	50.00	6,289.18
05 704 3042	PEE WEE FOOTBALL CLUB	305.52	0.00	0.00	305.52
05 704 3043	PEE WEE WR CLUB	2,173.39	175.64	0.00	1,997.75
05 704 3048	FFA CLUB	3,847.13	2,505.06	298.00	1,640.07
05 704 3049	FBLA	550.46	0.00	0.00	550.46
05 704 3050	FCCLA	7,536.00	283.37	510.00	7,762.63
05 704 3051	GGB CLUB	(238.97)	296.29	1,726.93	1,191.67
05 704 3060	HONOR SOCIETY	247.73	0.00	50.00	297.73
05 704 3070	MUSIC	(96.47)	0.00	0.00	(96.47)
05 704 3090	SCHOOL PLAY	1,118.95	0.00	0.00	1,118.95
05 704 3100	SHOP	2,146.34	0.00	0.00	2,146.34
05 704 3110	STAFF LOUNGE	4,833.74	24.00	159.80	4,969.54
05 704 3120	STUDENT COUNCIL	860.25	94.50	0.00	765.75
05 704 3121	VB CLUB	5,109.64	0.00	0.00	5,109.64
05 704 3122	WR CLUB	2,319.51	0.00	0.00	2,319.51
05 704 3123	TRACK CLUB	78.73	0.00	194.75	273.48
05 704 3124	CROSS COUNTRY	450.28	0.00	0.00	450.28
05 704 3125	GREENHOUSE PROJECT	835.31	0.00	0.00	835.31
05 704 3126	GOLF CLUB	0.00	0.00	194.75	194.75
05 704 4000	MISCACT. DEPOSITS	6,200.00	0.00	0.00	6,200.00
05 704 4010	GENERAL/125 PLAN	72,890.06	23,273.88	6,530.51	56,146.69
05 704 4015	EHA	3,191.47	380.00	0.00	2,811.47
05 704 4020	SITE	2,403.33	0.00	0.00	2,403.33
05 704 4025	SUMMER READING PROGRAM	1,253.39	0.00	0.00	1,253.39
05 704 4030	REVOLVING/COCA COLA SCHOLARSHIP	364.34	0.00	0.00	364.34
05 704 4035	ACTIVITY SPECIAL FUNDS ACCOUNT	62,707.52	0.00	0.00	62,707.52
05 704 4037	IPADS	12,846.08	0.00	0.00	12,846.08
05 704 4040	GRANT \$	445.58	0.00	0.00	445.58
05 704 4070	FELLOWSHIP OF CHRISTIAN ATHLETES	4,970.79	0.00	1,030.00	6,000.79
05 704 4080	CIRCLE OF FRIENDS (1) ELEMENTARY	255.29	0.00	0.00	255.29
05 704 4081	CIRCLE OF FRIENDS (2) SECONDARY	22.78	0.00	0.00	22.78
05 704 4090	SCHOOL STORE	522.18	0.00	0.00	522.18
	Fund Total: 05	321,398.54	41,741.41	14,096.49	293,753.62

Checking Account ID:		Check Type: Automatic Payment					Amount
Check Number	Check Date	Void	Void Date	Entity ID	Entity Name		
11	04/29/2024			TASC	TASC	3,625.00	
Check Type To Automatic Payment				Void Total:	0.00	Total without Voids: 3,625.00	

Checking Account ID:		Check Type: Check					Amount
Check Number	Check Date	Void	Void Date	Entity ID	Entity Name		
18398	04/02/2024			CASH	CASH	915.00	
18399	04/02/2024			MCCASHA	SHALEE MCCARTER	114.97	
18400	04/05/2024			BRADYWEISS	BRADY WEISS	100.00	
18401	04/05/2024			MELISSAEI	MELISSA EILERS	30.00	
18402	04/05/2024			MCCABRA	BRANDI MCCARTER	190.00	
18403	04/05/2024			FOSTER	FOSTER LUMBER	24.36	
18404	04/05/2024			SUTHERLAND	SUTHERLAND PUBLIC SCHOOL	150.00	
18405	04/05/2024			HERSHEY	HERSHEY HIGH SCHOOL	85.00	
18406	04/05/2024			HILINEB	HI-LINE BULLS	115.00	
18407	04/05/2024			KRISTIS	KRISTI SHAFER	190.00	
18408	04/05/2024			PAULAO	PAULA OSBORNE	518.50	
18409	04/12/2024			PUREPL3870	PURE PLATINUM	425.00	
18410	04/12/2024			JULIANA	JULIANA LOUDON	41.76	
18411	04/12/2024			RICKJEF	RICK JEFFERY	280.00	
18412	04/12/2024			ALMAPUB	ALMA PUBLIC SCHOOL	50.00	
18413	04/12/2024			LITTLEC	LITTLE CAESAR'S	35.94	
18414	04/12/2024			ANDERS	ANDERSON'S	2,921.08	
18415	04/12/2024			CHESTER	CHESTERMAN CO.	652.00	
18416	04/16/2024			MENARDS	MENARDS-KEARNEY	94.25	
18417	04/18/2024			LITTLEC	LITTLE CAESAR'S	35.94	
18418	04/18/2024			2030POSTPR	Class of 2030 Post Prom	193.00	
18419	04/18/2024			JONATHON	JONATHON ROBERTSON	73.91	
18420	04/18/2024			ELLISA	AMANDA ELLIS	60.00	
18421	04/18/2024			PLATINUMA	PLATINUM AWARDS AND GIFTS	41.73	
18422	04/18/2024			LOOMISPUB	LOOMIS PUBLIC SCHOOL	60.00	
18423	04/18/2024			COZADHS	COZAD HIGH SCHOOL	60.00	
18424	04/18/2024			LEXINGTO	LEXINGTON HIGH SCHOOL	140.00	
18425	04/18/2024			BERTRAND	BERTRAND COMMUNITY SCHOOL	75.00	
18426	04/18/2024			MOONLI	MOONLIGHT CUSTOM SCREENPRINT & EMBROIDERY	78.00	
18427	04/22/2024			MCCASHA	SHALEE MCCARTER	55.00	
18428	04/22/2024			USBANK	US BANK	3,629.51	
18429	04/22/2024			NEFFA	NEBRASKA FFA STATE ASSOCIATION	345.00	
18430	04/22/2024			PLATINUMA	PLATINUM AWARDS AND GIFTS	230.80	
18431	04/23/2024			HBDESI846	Heather Brennan	320.00	
18432	04/23/2024			ARRANP	ARRAN PUTNAM	173.52	
18433	04/23/2024			HEALY	HEALY AWARDS	202.96	
18434	04/26/2024			HASTINGSM	HASTINGS MUSEUM	202.00	
18435	04/26/2024			H2O	H2O PHOTOGRAPHY & DESIGNS	244.80	
18436	04/26/2024			LITTLEEAG	LITTLE EAGLE LEARNING CENTER	17,729.38	
18437	04/26/2024			UCA	UNIVERSAL CHEERLEADERS ASSOCIATION	6,164.00	
18438	04/26/2024			FRANKL	FRANKLIN HIGH SCHOOL	50.00	
18439	04/29/2024			LITTLEEAG	LITTLE EAGLE LEARNING CENTER	570.00	
18440	04/29/2024			PAULAO	PAULA OSBORNE	629.00	
Check Type To Check				Void Total:	0.00	Total without Voids: 38,296.41	
Checking Accoi 5				Void Total:	0.00	Total without Voids: 41,921.41	
Grand Total:				Void Total:	##	Total without Voids: 41,921.41	

Checking Account ID:

Check Number	Check Date	Check Type:		Check Entity ID	Entity Name	Amount
		Void	Void Date			
5203	04/09/2024			JFGBIB	JEFF GIBSON	36.00
5204	04/09/2024			USFOOD	US FOODS	3,791.22
5205	04/10/2024			HILAND	HILAND DAIRY	1,630.08
5206	04/10/2024			CASHWA	CASH-WA DISTRIBUTING	3,949.36
5207	04/10/2024			BIMBO	BIMBO BAKERY	220.80
5208	04/12/2024			PLUMCR	PLUM CREEK MARKET	52.62
Check Type Total: Check						0.00
Checking Account To 6						0.00
Grand Total:						0,00 9,680,08

Hot Lunch Financial Report

Balance :

4/1/2024 \$ 80,825.26

Receipts:

Meal Sales		\$ 4,920.30
Summer Food Program		\$ -
Fed. Reimbursement	Mar	\$ 9,892.67
State Reimbursement	Mar	\$ -
Loans to Program		\$ -
Other Local Misc		\$ 662.60
Transfer from General		\$ -

Total receipts \$ 15,475.57

Balance & Receipts \$ 96,300.83

Disbursements

Food		\$ 9,046.74
Salaries	Apr	\$ 7,428.64
Insurance	Apr	\$ 1,777.06
Other Expenses		\$ 110.00
Pre K, Ala Carte, Juice, Catering		\$ 523.34
Loan Repayment		

Total Disbursements: \$ 18,885.78

Balance

4/30/2024 \$ 77,415.05

	2023-2024								
	<u>Free Lunch</u>	<u>Reduced Lunch</u>	<u>Full Pay Lunch</u>	<u>Free Breakfast</u>	<u>Reduced Breakfast</u>	<u>Full Pay Breakfast</u>	<u>Coivd Free Breakfast</u>	<u>Covid Free Lunch</u>	<u>Totals</u>
July	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0	0
April	1446	492	1725	570	213	420	0	0	4866
March	1265	421	1560	518	185	390	0	0	4339
February	1308	420	1610	514	196	374	0	0	4422
January	1378	420	1596	517	184	352	0	0	4447
December	1185	347	1450	465	156	290	0	0	3893
November	1224	50	1455	486	218	401	0	0	3834
October	1657	478	1903	731	268	472	0	0	5509
September	1451	533	1881	790	249	569	0	0	5473
August	<u>1251</u>	<u>384</u>	<u>1440</u>	<u>470</u>	<u>153</u>	<u>264</u>	<u>0</u>	<u>0</u>	<u>3962</u>
Totals	12165	3545	14620	5061	1822	3532	0	0	40745

	2022-2023								
	<u>Free Lunch</u>	<u>Reduced Lunch</u>	<u>Full Pay Lunch</u>	<u>Free Breakfast</u>	<u>Reduced Breakfast</u>	<u>Full Pay Breakfast</u>	<u>Coivd Free Breakfast</u>	<u>Covid Free Lunch</u>	<u>Totals</u>
July	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0	0
April	1232	425	1444	596	172	440	0	0	4309
March	1669	579	2009	833	245	596	0	0	5931
February	1457	521	1717	735	220	513	0	0	5163
January	1360	465	1707	610	160	395	0	0	4697
December	1225	411	1534	567	148	392	0	0	4277
November	1221	395	1497	692	183	437	0	0	4425
October	1474	517	1905	744	233	465	0	0	5338
September	1451	533	1881	790	249	569	0	0	5473
August	<u>1110</u>	<u>374</u>	<u>1473</u>	<u>457</u>	<u>153</u>	<u>355</u>	<u>0</u>	<u>0</u>	<u>3922</u>
Totals	12199	4220	15167	6024	1763	4162	0	0	43535

Overton Public School

2023-2024 K-12

Days	August	September	October	November	December	January	February	March	April	May
1		5.83		6.85	5.83	0.00	6.85	4.30	0.00	6.85
2			5.83	0.00		0.00	5.83		4.25	6.85
3			6.85	0.00		6.85			6.85	6.85
4		0.00	6.85		6.85	6.85		6.85	6.85	
5		6.85	6.85		6.85	5.83	6.85	6.85	5.83	
6		6.85	5.83	6.85	6.85		6.85	6.85		6.85
7		6.85		6.85	6.85		6.85	6.85		6.85
8		5.83		6.85	5.83	0.00	3.42	5.83	6.85	6.85
9			6.85	6.85		0.00	0.00		6.85	6.85
10	5.83		6.85	5.83		5.83			6.85	5.83
11	5.83	6.85	6.85		6.85	6.85		6.85	6.85	
12		6.85	6.85		6.85	5.83	6.85	6.85	5.83	
13		6.85	5.83	6.85	6.85		6.85	6.85		6.85
14	6.85	6.85		6.85	6.85		6.85	6.85		6.85
15	6.85	5.83		6.85	5.83	0.00	6.85	0.00	6.85	5.83
16	6.85		6.85	6.85		6.85	5.83		0.00	5.83
17	6.85		6.85	0.00		6.85			6.85	0
18	5.83	5.83	6.85		6.85	6.85		6.85	6.85	
19		6.85	0.00		6.85	5.83	6.85	6.85	5.83	
20		6.85	0.00	6.85	5.83		6.85	6.85		
21	6.85	6.85		6.85	5.83		0.00	6.85		
22	6.85	5.83		0.00	0.00	6.85	6.85	5.83	6.85	
23	6.85		5.83	0.00		6.85	5.83		6.85	
24	6.85		6.85	0.00		6.85			6.85	
25	5.83	6.85	6.85		0.00	6.85		0.00	6.85	
26		6.85	6.85		0.00	5.83	6.85	0.00	5.83	
27		3.42	5.83	6.85	0.00		6.85	6.85		
28	5.83	0.00		3.42	0.00		0.00	6.85		
29	6.85	0.00		6.85	0.00	6.85	6.85	0.00	6.85	
30	6.85		6.85	6.85		6.85			6.85	
31	6.85		6.85	0.00		5.83				
Total Hours	104.50	114.77	131.90	105.15	97.65	117.18	116.81	111.86	130.32	79.14
Days	16.00	17.00	20.00	17.00	15.00	18.00	18.00	17.00	20.00	12.00
Accum. Hrs.	104.50	219.27	351.17	456.32	553.97	671.15	787.96	899.82	1030.14	1109.28
Accum. Days.	16.00	34.00	54.00	71.00	86.00	104.00	122.00	139.00	159.00	171.00

Day Hours	Hours
Late Start	4.97
Friday's	5.83
Regular	6.85
11:30 a.m.	3.42
12:45 p.m.	4.25

<u>Date</u>	<u>Dismissal</u>	<u>Missed Days Reason</u>	<u>Hours Missed</u>
1/8/2024	All Day	Weather Related	6.85
1/9/2024	All Day	Weather Related	6.85
3/25/2024	All Day	Weather Related	6.85
3/26/2024	All Day	Weather Related	6.85

Overton Public School
2023-2024 PreK

Days	August	September	October	November	December	January	February	March	April	May
1		0.00		6.68	0.00	0.00	6.58	0.00	0.00	6.58
2			6.00	0.00		0.00	0.00		4.30	6.58
3			6.58	0.00		6.58			6.58	0.00
4		0.00	6.58		6.58	6.58		6.58	6.58	
5		6.58	6.58		6.58	0.00	6.58	6.58	0.00	
6		6.58	0.00	6.58	6.58		6.58	6.58		3.42
7		6.58		6.58	6.58		6.58	6.58		0.00
8		0.00		6.58	0.00	0.00	0.42	0.00	6.58	0.00
9			6.58	6.58		0.00	0.00		6.58	0.00
10	0.00		6.58	0.00		6.00			6.58	0.00
11	0.00	6.58	6.58		6.58	6.58		6.58	6.58	
12		6.58	6.58		6.58	0.00	6.58	6.58	0.00	
13		6.58	0.00	6.58	6.58		6.58	6.58		0.00
14	0.00	6.58		6.58	6.58		6.58	6.58		0.00
15	0.00	0.00		6.58	0.00	0.00	6.58	0.00	6.58	0.00
16	0.00		6.58	6.58		6.58	0.00		0.00	0.00
17	0.00		6.58	0.00		6.58			6.58	
18	0.00	6.00	6.58		6.58	6.58	6.58	6.58	6.58	
19		6.58	0.00		6.58	0.00	6.58	6.58	6.58	
20		6.58	0.00	6.58	6.00		0.00	6.58		
21	0.00	6.58		6.58	6.00		6.58	6.58		
22	6.58	0.00		0.00	0.00	6.58	0.00	0.00	6.58	
23	6.58		6.58	0.00		6.58			6.58	
24	6.58		6.58	0.00		6.58			6.58	
25	0.00	6.58	6.58		0.00	6.58	6.58	0.00	6.58	
26		6.58	6.58		0.00	0.00	6.58	0.00	0.00	
27		3.42	0.00	6.58	0.00		0.00	6.58		
28	6.58	0.00		3.42	0.00		6.58	6.58		
29	6.58	0.00		6.58	0.00	6.58	0.00	0.00	6.58	
30	6.58		6.58	6.58		6.58			6.58	
31	6.58		6.58	0.00		6.50				
Total Hours	0.00	88.38	111.28	95.64	77.80	91.46	92.54	92.12	109.58	16.58
Days	7.00	14.00	17.00	14.00	12.00	14.00	0.00	14.00	17.00	3.00
Accum. Hrs.	0.00	88.38	199.66	295.30	295.30	386.76	479.30	571.42	681.00	697.58
Accum. Days.	0.00	14.00	31.00	45.00	45.00	59.00	59.00	73.00	90.00	93.00

Day Hours	Hours	Date	Dismissal	Missed Days Reason	Hours Missed
Late Start	4.67				
Friday's	6.00	1/8/2024	All Day	Weather Related	6.58
Regular	6.58	1/9/2024	All Day	Weather Related	6.58
11:30 a.m.	3.42	3/25/2024	All Day	Weather Related	6.58
1:00 p.m.	4.30	3/26/2024	All Day	Weather Related	6.58

Rule 10:
Secondary 1080
Elementary 1032

ALICAP Inspection Report

Member School District: Overton Public Schools
Date of Inspection: April 15, 2024
NASB Loss Prevention Consultant: Ken Navratil
Key person(s) met with: Mark Aten, Superintendent
Phone Number: 308-987-2424
Email: mark.aten@overtoneagles.org

“Experience Modifier” and worker injury history:

Your 2023-2024 “Experience Modifier” is 0.76. Last year it was 1.03. Great safety record for the last three years. Good job!!

Regular Administration:

ALICAP reminds members to continue to work with your IT Director and/or ESU to implement the controls necessary to qualify for Ransomware coverage. Your district has not achieved qualified status yet. Keep working at it.

If you need more information concerning cyber security you can contact:

Daniel Shonka
402-884-3751 Ext 2
daniel.shonka@prmne.com

Employee and student orientation efforts address sexual abuse, sexual harassment, and appropriate communication via social media for staff and students.

Job descriptions are reviewed annually and define ‘lifting requirements’ where appropriate.

The school district conducts and documents all required drills:

- (1) Fire drills are conducted once a month with one additional drill the first 30 days of school;
- (2) Tornado drills are conducted during the first two weeks of school and once in March; and
- (3) Bus evacuation drills are conducted once during the first month of school and once in January.

The school district has adopted the “I Love You Guys” standard response protocol recommended by the Nebraska Department of Education.

Local law enforcement and fire department are familiar with the school building(s).

The school fire alarm system is connected to the local fire department.

We recommend that school personnel conduct WEEKLY inspections of the playground(s) and document each inspection. In particular, maintain the manufacturer’s recommended depth of surface material under the playground equipment.

We recommend that school administrators and maintenance personnel conduct regular monthly inspections of the buildings and grounds. Document each inspection.

Cables and belts supporting the basketball baskets in the gym should be inspected every year. (The warranty is probably guaranteed for 10 years.)

Does your district still utilize MSDS sheets? If you do, are they placed in a common known location, accessible in an emergency situation and organized in a manner which allows for quick reference? Has your district considered the 'Safety Data Sheets' program, where these previous MSDS documents can be housed online? It is FREE to all ALICAP members. If interested, call Megan Boldt (1-800-422-4572).

Is your school district participating in 'High-Risk Activities'?

Safety Committee(s) & Safety Training:

The Overton School District has a safety committee that meets quarterly. There are two sets of regulations that guide your safety committee(s). We recommend that your safety committee has separate agendas for each meeting.

- (1) The Nebraska Department of Education Rule 10 requires school districts to have a 'Safety and Security Committee'. This committee is composed of administrators, teachers, staff, parents, and students. The committee is required to meet at least once a year. The focus of this committee is to develop a 'Safety and Security Plan' for their school district to properly respond to a crisis or emergency. Rule 10 also requires a school district to bring in an outside person to conduct an annual safety review and submit a written report to the superintendent.
- (2) The state and federal worker safety laws are codified in Nebraska Statute 48-443. This law requires school districts to have a 'Labor Committee' that has representatives from each work department and meets quarterly. Keep documentation of the meetings for at least three years. The focus of this committee is on the 'day-to-day safety' of the workers and students.

All school employees that have contact with students have taken the Nebraska Department of Education required suicide awareness/prevention training.

All coaches and extra-duty sponsors have taken the 'concussion protocol' and 'heat acclimation' training prior to the start of the fall sports season.

Monthly 'Risk Alerts' from ALICAP are forwarded to all school employees.

We recommend utilizing the "SafeSchools" online safety training videos from ALICAP. We recommend including "Slips, Trips, and Falls" and "Lifting: Back and Shoulder Injuries" to your rotation of safety trainings. We also recommend the trainings on "Cyber Security."

Exterior Grounds:

- (1) Football Field/Athletic Field
 - a. The football field/athletic field appears in good condition.
 - b. Press box appears in good condition.
 - c. Bleachers appear in good condition.
- (2) Playground slide has been replaced – good job! Each summer add more pea gravel under the playground equipment and maintain the recommended depth of surface material.

(3) Sidewalks – Sidewalks appear in good condition. We recommend that each year you replace portions of sidewalks that are deteriorating in order to stay ahead of any problem areas.

General Interior of the School Building:

The school building has a controlled entry system.

The school building has multiple surveillance cameras and recording equipment.

The fire alarm system is inspected twice a year.

The fire alarm system is connected to the local fire department.

All fire extinguishers are inspected annually by a qualified person. Monthly inspections are conducted by in-house personnel and the tags are initialed and dated – fire code – good job!

The exits and hallways were not blocked or obstructed.

Exit lights appear to be in working condition.

Emergency lights appear to be in working condition and should be tested monthly (fire code).

Classrooms & Offices:

The classrooms were well organized. Seating arrangement allows for all students to exit easily.

The fire exit routes and the route to the tornado shelter(s) were posted in the classrooms and offices.

There were no electrical cords on the classroom floors or in the offices that would be considered a tripping hazard.

The gym, weight room, and P.E. areas appear free of unnecessary hazards.

Art classroom – OK. The Art classroom was well organized with materials and projects properly stored. The kiln is in a separate room and properly vented – fire code – good job!

Family and Consumer Science – OK.

In the high school Science classroom, there is an eye-wash station, fire extinguisher, fire blanket, and first aid kit. There is an easily located gas shut-off valve. The electrical outlets are properly grounded. The corrosive acids are stored in an approved lockable composite material cabinet and identified with proper signage. Flammable chemicals are stored in a lockable metal cabinet and identified with proper signage.

In the Woods/Metals work area. The power tools are properly grounded and the electrical cords are not frayed. The manufacturer's guards are in place. There is a fire extinguisher. There is an eye-wash station. The ventilation system above the welders is older and will need to be replaced at some point in the future.

Mechanical/Storage/Kitchen:

The storage rooms are well organized. Try to add more 'shelving' whenever possible to keep things off the floor. Items on the floor become tripping hazards.

The kitchen is a large, well-organized area. There is an approved hood system and hood extinguishing system that is inspected annually. I did not see any standing water or tripping hazards. The food storage area is well-organized.

Recommendations:

1. Your district has not yet achieved 'Qualified' status for cyber security renewal. Keep working at it.
2. I recommend utilizing the "SafeSchools" safety training videos from ALICAP. In particular, the trainings on "Slips, Trips, and Falls" and "Lifting: Back and Shoulder Injuries" are very good. We also recommend the trainings on "Cyber Security."
3. I recommend adding more pea gravel under the playground equipment every summer. Good job replacing the slide.
4. We recommend that each year you replace deteriorating concrete sidewalks – stay ahead of any problems.
5. We recommend that you add shelving to your storage areas whenever possible to keep things off the floor. Items on the floor become tripping hazards.
6. The ventilation system above the welders is very old and will need to be replaced at some point in the future.
7. The popcorn popper has a grease build-up and should be cleaned this summer.
8. There is some 9-inch floor tile that contains asbestos. Watch for cracking and chipping.

Reminders:

- (1) ALICAP's website/portal/platform has your district's Coverage Memo, Auto ID Cards, SafeSchools Training Status, Claims counts/dollars all in one site.
- (2) ALICAP is providing a Work Comp Claims Nurse's Line. If any employee gets hurt at work, he or she (along with their supervisor) can call the nurse's line for assistance. The phone number is 1-855-364-9865.
- (3) Are you aware that Homeland Security offers Cyber screening, vulnerability assessments, and penetration testing for schools for FREE? If you are interested, you can contact Nic Brand at Nicholas.brand@cisa.dhs.gov

Reporting a Claim:

Worker's Compensation Claims	Jennifer Cheever	402-963-2804
Sexual Harassment/Assault Claims	Michelle Bock	402-963-3813
Auto, Property, Liability Claims	Sarah Loftus	402-963-2861

Phone Numbers:

Megan Boldt	402-422-4572 (office)	402-450-1487 (cell)
Sherri Shonka	877-649-4612 (office)	402-630-2460 (cell)
Maurice Anderson		402-955-9903 (cell)
Jay Martin	402-471-2944 (office)	402-471-2944 (cell)

Because it is solely your responsibility to make safety and health inspections and take whatever actions may be necessary to prevent losses, enforce safety procedures, detect and eliminate hazardous conditions and comply with any federal, state or local law, annual NDE Rule 10 review or any other rule or regulation concerning safety or health, we must advise you that by conduction of surveys and issuing recommendations or reports, ALICAP does not undertake to render services or assume a duty to you or for your benefit or to any third person or for that person's benefit. ALICAP's surveys, recommendations and reports are made solely for the purpose of aiding us in reducing our losses and are not intended to detect or point out all the hazardous conditions on your property or in your operations. There may be hazardous conditions on your property or in your operations which have not been either detected or pointed out to you. You must not rely solely on ALICAP's surveys, recommendations or reports to discover any hazardous conditions as it is your responsibility to do so.

Nebraska Council of School Administrators

NCSA Final Legislative Report
108th Legislature, Second Session
 Convened, January 3, 2024
 Adjournment sine die, April 18, 2024

Prepared by
Dr. Michael Dulaney
NCSA Executive Director
April 24, 2024

<i>Bill</i>	<i>Sponsor</i>	<i>Committee</i>	<i>Status</i>	<i>Subject Matter</i>	<i>Pg.</i>
LB 43	Sanders	Government	Signed into law 3/27/24	Adopt the First Freedom Act and the Personal Privacy Protection Act, authorize tribal regalia to be worn by students, change provisions relating to withholding records from the public, provide requirements for interpretation of statutes, rules, and regulations, and prohibit state agencies from imposing certain requirements on charitable organizations	1
LB 71	Sanders	Education	Signed into law 4/15/24	Change provisions relating to parental involvement in and access to learning materials in schools and provide a process for repeating a grade upon request	5
LB 147	Kauth	Revenue	Signed into law 3/5/24	Change procedures for property tax refunds	8
LB 198	McDonnell	Retirement	Signed into law 3/18/24	Change provisions relating to participation in and implementation of public retirement provisions	8
LB 287	Brewer	Government	Signed into law 4/16/24	Eliminate obsolete provisions relating to the 2020 federal decennial census and provide, change, and eliminate provisions relating to petitions, conflicts of interest, voter registration and voting as prescribed in the Election Act, and notice and virtual conferencing requirements under the Open Meetings Act	10
LB 299	Linehan	Education	Signed into law 2/13/24	Require approval by the voters of a school district or educational service unit for the issuance of certain bonds under the Interlocal Cooperation Act	13
LB 303	Linehan	Revenue	Signed into law 3/5/24	Change provisions relating to an annual estimate for necessary funding under the TEEOSA	14
LB 304	Linehan	Government	Signed into law 3/18/24	Require political subdivisions to disclose membership dues and lobbying fees	14
LB 1027	Clements	Education	Signed into law 4/15/24	Change provisions relating to schools which elect not to meet accreditation and approval requirements	14

<i>Bill</i>	<i>Sponsor</i>	<i>Committee</i>	<i>Status</i>	<i>Subject Matter</i>	<i>Pg.</i>
LB 1029	Conrad	Education	Signed into law 4/15/24	Change provisions relating to compulsory school attendance regarding illness	15
LB 1284	Walz	Education	Signed into law 4/16/24	Provide for and change teacher incentive programs, provide for a pilot program to distribute menstrual products in schools, a Dyslexia Research Grant Program, a professional learning system relating to instruction in reading, and a statewide computer science education expansion program, create and change authorized use of certain funds, and change provisions relating to school psychologists and certain scholarship programs	16
LB 1300	Bostar	Government	Signed into law 4/16/24	Adopt the Pacific Conflict Stress Test Act, the Foreign Adversary Contracting Prohibition Act, the Nebraska Nonprofit Security Grant Program Act, and the Wildland Fire Response Act, create the Commission on Asian American Affairs, provide security requirements for chemical facilities, require approval of voters for certain salary increases, and change provisions relating to veterans aid programs	22
LB 1306	Education Com.	Education	Signed into law 4/16/24	Eliminate the Professional Practices Commission and provide, change, and eliminate provisions relating to standards for and conduct of teachers and administrators	26
LB 1329	Murman	Education	Signed into law 4/16/24	Change provisions relating to handguns and firearms in school environments, classification of school districts, excessive absenteeism, the enrollment option program, certain educational certificates, permits, and endorsements, certain tax levy and bonding authority of school districts, and the Nebraska Career Scholarship Act, provide for grants relating to school mapping data, and prohibit certain debt collection activities and the use of certain maps for schools	27
LB 1402	Linehan	Appropriations	Signed into law 4/24/24	Require the State Treasurer to establish education scholarships and repeal the Opportunity Scholarships Act	36

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NEBRASKA MEETINGS ACT

84-1407. Act, how cited. Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

84-1408. Declaration of intent; meetings open to public. It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret. Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

84-1409. Terms, defined. For purposes of the Open Meetings Act, unless the context otherwise requires:

(1) (A) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(B) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting, unless such subcommittees are holding public policy or rate-making meetings on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders, and (iii) the Judicial Resources Commission or subcommittees or subgroups of the commission;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

84-1410. Closed session when purpose, reasons listed; procedure; right to challenge; prohibited acts; contents; roll call vote; roll call vote.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Evaluation proceedings regarding allegations of criminal misconduct;

(d) Investigation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public health purposes, governing board peer review activities, professional review activities, review and discussion of medical staff investigations, or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include the motion to close as the reason for the closed session. The public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no person or public body shall fail to invite a committee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then in session. The act does not apply to any other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties; concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body.

(1) Until January 1, 2025:

(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee, such notice shall be published by a rural or suburban fire protection district, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's website; or

(B) Posting written notice in three conspicuous public places in such city, village, or district. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(iv) In case of refusal, neglect, or inability of the newspaper to timely publish the notice, the public body shall (A) post such notice on its website, if available, and (B) post such notice in three conspicuous public places within the public body's jurisdiction. The public body shall keep a written record of such posting. The record of such posting shall be evidence that such posting was done as required and shall be sufficient to fulfill the requirement of publication.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a

meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) Beginning January 1, 2025:

(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (2)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be given by:

(A)(I) Publication in a newspaper of general circulation within the public body's jurisdiction that is finalized for printing prior to the time and date of the meeting, (II) posting on such newspaper's website, if available, and (III) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers. Such notice shall be placed in the newspaper and on the websites by the newspaper; or

(B)(I) Posting to the newspaper's website, if available, and (II) posting to a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the public body's jurisdiction is to be finalized for printing prior to the time and date of the meeting. Such notice shall be placed in the newspaper and on the websites by the newspaper.

(ii) In the case of the governing body of a city of the second class or village, any advisory committee of such governing body, or the governing body of a rural or suburban fire protection district, such notice shall be given by:

(A)(I) Publication in a newspaper of general circulation within the public body's jurisdiction that is finalized for printing prior to the time and date of the meeting, (II) posting on such newspaper's website, if available, and (III) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers. Such notice shall be placed in the newspaper and on the websites by the newspaper;

(B)(I) Posting to the newspaper's website, if available, and (II) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the public body's jurisdiction is to be finalized for printing prior to the time and date of the meeting. Such notice shall be placed in the newspaper and on the websites by the newspaper; or

(C)(III) Posting written notice in three conspicuous public places in such city, village, or district. Such notice shall be posted by the public body in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (2)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(iv) In case of refusal, neglect, or inability of the newspaper to publish the notice, the public body shall (A) post such notice on its website, if available, (B) submit a post on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers, and (C) post such notice in a conspicuous public place in such public body's jurisdiction. The public body shall keep a written record of such posting. The record of such posting shall be evidence that such posting was done as required and shall be sufficient to fulfill the requirement of publication.

(3)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (3)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or other risk management entities organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority; and

(xiii) A natural resources district.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsections (1) and (2) of this section, including providing access to a dial-in number or link to the virtual conferencing;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conferencing. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of (A) an organization created under the Interlocal Cooperation Act that sells electricity or natural gas, (B) an organization created under the Municipal Cooperative Financing Act, (C) a governing body of a risk management pool and any advisory committee of such governing body, or (D) any advisory committee of any state entity created in response to the Opioid Prevention and Treatment Act, such organization, governing body, or committee may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing.

(4) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(5) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(6) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (5) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(7) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(8)(a) Notwithstanding subsections (3) and (6) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.20, a public body with territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsections (1) and (2) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conferencing. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (5) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsection (5) of section 84-1413.

(9) In addition to any other statutory authorization for virtual conferencing, any public body not listed in subdivision (3)(a) of this section may hold a meeting by virtual conferencing if:

(a) The purpose of the virtual meeting is to discuss items that are scheduled to be discussed or acted upon at a subsequent non-virtual open meeting of the public body;

(b) No action is taken by the public body at the virtual meeting; and

(c) The public body complies with subdivisions (3)(b)(i) and (ii) of this section.

84-1412. Meetings of public body; rights of public; public body; powers and duties.

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in a traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and

(f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a local newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the in-state location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

84-1413. Meetings; minutes; roll call vote; secret ballot; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the names and rays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written or kept as an electronic record and shall be available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing or keeping the minutes is absent due to a serious illness or emergency.

(6) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public website the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the website at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the website at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public website for at least six months.

84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body at which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an act of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate any provision of the Open Meetings Act or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

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